

**CASTLE ROCK SCHOOL DISTRICT
SUBSTITUTE BUS DRIVERS
Effective October 1, 2014**

A school bus driver transports students between bus stops and school. The driver maintains order and discipline on the bus and insures compliance with safety procedures. The driver will operate various sizes of busses, ranging from 81 passenger coaches to small special education carry-all busses. Drivers are directly supervised by the Transportation Director.

ESTIMATED COST TO APPLICANT:

- Complete three (3) year driving abstract (Dept. of Licensing) \$ 13.00
- Fingerprinting \$ 75.00

- Department of Transportation physical \$ 85.00 (a.)

- CDL Permit \$ 10.00 (b.)
- CDL Skills Test \$100.00 (b.)
- Written Test for CDL license \$ 10.00 (b.)
- New license \$ 10.00 (b.)
- Fee to add CDL endorsement to license \$ 27.00-112.00 (b.)

(Fees may be subject to change)

REIMBURSEMENT:

Expenses will be reimbursed as follows:

- (a.) Cost will be reimbursed after a new substitute driver has worked sixty (60) calendar days for the district.
- (b.) Each cost noted will be reimbursed after a new driver has worked for the District for one (1) year.

⌘ IMPORTANT INFORMATION ⌘
SAVE YOUR RECEIPTS

Cost can only be reimbursed with a valid receipt for each expenditure.
Transportation Secretary will track the days for work for the purpose of reimbursement

TRAINING:

Up to thirty (30) hours of behind-the-wheel training with an instructor will be paid at \$10.00 per hour.
Up to ten (10) hours of behind-the-wheel training with route bus driver(s) will be paid at \$10.00 per hour.

If additional behind-the-wheel training time is required beyond the hours noted above, it will be at the new driver's expense.

REFUSAL:

Substitute drivers who turn down five (5) consecutive offers of employment may be removed from the list of substitute employees and may forfeit the right to claim reimbursement(s) at noted above.